

Checklist – Name Change on an Indiana License

NOTE: Only one Affidavit for Name Change is required for changing your name if you hold more than one license.

- Complete the Affidavit for Name Change, [State Form 47870](#).
- Sign your name verifying that the name change information is accurate.
- Return the original copy of your currently valid license(s) or if the license(s) is lost or destroyed, complete and return with the notarized Proof of Licensing, [State Form 47871](#).
- Submit all materials to the Office of Educator Licensing and Development.
- Return this checklist with your application.

Mail the completed forms to:

Office of Educator Licensing and Development
151 W. Ohio Street
Indianapolis, IN 46204-2798